

EXHIBITOR APPOINTED CONTRACTOR

BAI PAYMENTS CONNECT CONFERENCE & EXPO • MARCH 12-14, 2012 • LAS VEGAS, NV

INSTRUCTIONS

The purpose of this form is to petition Show Management for approval to use an Exhibitor Appointed Contractor (EAC). An EAC is defined as any company, other than one of the official contractors designated by Show Management, that an exhibitor wants to use inside the hall, before, during, or after the show.

This information must be received by **February 3, 2012**, along with a Certificate of Insurance to allow EACs access to the show floor.

All EACs must adhere to Show Management rules and regulations.

All EACs must wear a wristband or set-up badge which are available at the EAC check-in counter during move-in and move-out. For those personnel servicing the booth during the show an exhibitor badge must be worn. The person(s) needing access during show hours must be registered through the online registration tool or their badge may be purchased onsite.

RETURN COMPLETED FORM & CERTIFICATE OF INSURANCE TO:

BAI Expo Operations Team

Fax: (312) 644-0575

DEADLINE:
February 3, 2012

EXHIBITING COMPANY INFORMATION

Company Name: _____

Booth #: _____

Mailing Address: _____

City: _____ State: _____

Zip/Postal Code: _____ Country: _____

Daytime Phone: (_____) _____ FAX: (_____) _____

If providing international numbers, please include country and city access numbers.

Contact Name: _____

Title: _____

EXHIBITOR APPOINTED CONTRACTOR INFORMATION

Contractor: _____

Mailing Address: _____

City: _____ State: _____

Zip/Postal Code: _____ Country: _____

Daytime Phone: (_____) _____ FAX: (_____) _____

If providing international numbers, please include country and city access numbers.

Contact Name: _____

Title: _____